

EMPIRE CONSTRUCTION - PROJECT MANAGER

We are seeking **Project Managers** to join our team of construction professionals to plan, lead and execute projects. We offer a comprehensive benefits package including: 401K, disability, medical/dental, and an excellent work environment.

This person will be an integral part of the field operations. The Project Manager holds the overall responsibility for the successful planning and execution of a project. We are seeking a highly organized, detailed oriented, **self-starter with strong leadership skills**, strong work ethic, exceptional problem solving and analytical skills.

Primary Responsibilities:

- **Travel is required**
- Overseeing and managing several multi-million dollar renovation projects
- Multi-family renovations experience is preferred
- Functions well in large-scale, highly complex, construction environment
- Works with owners, architects, engineers, inspectors, and other officials
- Advanced knowledge of all technical aspects of the project
- Ensures that project scope and objectives are clearly defined and agreed
- Overall responsibility for safe workplace
- Selection of subs, vendors, and suppliers
- Ensures that all project tasks are assigned and all resources are being fully utilized
- Responsible for oversight, delivery and success of all aspects of the project
- Optimizes results within business and time constraints
- Leads meetings with project team to assess status and resolve issues as they come up
- Reviews and tracks status of project deliverables and provides verbal and written project updates and ongoing cost analysis
- Ensures adherence to project management process and project documentation standards
- Manages budget throughout project cycle
- Advanced ability to coordinate cross-functional work teams and drive projects to completion.
- Shares knowledge, coaches and mentors others on jobsite in area of expertise
- Advanced leadership, communication and analytical skills
- Demonstrated ability to communicate status and issues, effectively both verbally and in writing across all levels of the organization

Requirements:

- College degree preferred, preferably in a construction related field
- Minimum of 10 years **Multi-Family Renovation** Construction Management/Project Management experience
- General business acumen in relation to construction projects
- Intermediate office administration and computer skills
- Able to travel or relocate on a temporary basis
- Capable of lifting up to 50 lbs.
- Capable of working long days on a frequent basis
- Ability to work in various working conditions and environments
- Will work around and come in contact with various construction chemicals
- Occasionally required to climb ladders/stairs/terrain, kneel, crouch, bend and crawl

